

South Houston Concrete Pipe Co., Inc.

JOB INFORMATION REQUEST FORM

Ship to: _____ (Ofc use only) Branch # _____ Salesperson # _____
Date: _____, 20____ Customer Account # _____
Customer Name: _____ Contact Name: _____
Customer Address: _____
City: Houston State: TX Zip: _____
Phone: _____ Fax: _____
Customer Sales Tax No.: _____

PROJECT INFORMATION

WE ARE IN RECEIPT OF YOUR RECENT ORDER AND ARE REQUESTING THE FOLLOWING INFORMATION TO BE COMPLETELY FILLED OUT IN ORDER TO BEGIN PROCESSING YOUR MATERIAL ORDER FOR THE INDICATED PROJECT:

1. Job# _____ PO# _____ Est. Amt \$ _____
Job Description _____
Physical Address of Job Site: _____
Job Tax Exempt? _____ Yes _____ No (If yes, attach your Tax Exempt Certificate)

2. Property Owner: _____ Ph#: _____
Address: _____
City: _____ State: _____ Zip: _____

3. General Contractor: _____ Ph#: _____
Address: _____
City: _____ State: _____ Zip: _____

4. Sub-Contractor: SHC Ph#: _____
Address: See Above
City: _____ State: _____ Zip: _____

Is Job bonded with a payment performance bond? _____ Yes _____ No (If yes, attach copy)

5. Bond # _____
6. Surety Agent _____ Surety Co _____
Address _____ Address _____
Ph# _____ Ph# _____
Fax# _____ Fax# _____